



Title: Teacher
Posting Date: August 23, 2010
Department: Education Division
Report To: Site Supervisor

Summary:

Provides a safe, nurturing environment for pre-school children. Develops and implements a curricula program with the goal of developing kindergarten-readiness skills. Ensures the safety and health of students. Assists children with physical needs. Maintains effective communications with parents and guardians. Supervises Teacher Assistants

Major Responsibilities:

1. Ability to demonstrate knowledge of developmentally appropriate child development practices which support learning through play.
 2. Ability to utilize systems for ongoing observation and recording of behavior.
 3. Ensure that children's behavior is managed positively while encouraging them to problem-solve and experience.
 4. Provide safe environment by maintaining orderly, clean, and appealing facilities; following standards and procedures; complying with legal recommendations.
 5. Encourage development of student self-control by utilizing classroom management and modeling techniques.
 6. Enhances pre-school center reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.
 7. Encourages students' participation by providing interactive activities.
 8. Informs staff and parents of curriculum by preparing and submitting lesson plans; posting schedules and curriculum outlines.
 9. Keeps parents informed by posting parent information in the classroom; maintaining and sharing records of child's progress and behavior.
 10. Improves educational quality results by studying, evaluating, and re-designing processes; implementing changes.
 11. Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.
 12. Accurately complete all assigned paperwork and documentation, on a timely basis, according to agency policies and procedures.
 13. Supervise and interact with children in a positive manner.
 14. Read and implement all agency and program policies and procedures.
 15. Complete DRDP-R assessments and develop lesson plans based on results.
 16. Implement and Conduct ECERS-R and ITERS-R
- Performs other duties as assigned.
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Requirements:

24 units of Early Childhood Education (ECE) or Child Development (CD) including core courses (child/human growth and development ,child/family/community, child and family relations, programs/curriculum and Infant /Toddler) plus 16 General Education (GE) units, 175 days of 3+ hours per day within 4 years

Please forward resume with cover letter and salary history to:

DREW CHILD DEVELOPMENT CORPORATION
1770 East 118TH Street

Los Angeles, CA 90059

Fax: 323-249-2970

Email: jobs@drewcdc.org

Attn: Human Resources

